

SWITCHING IS A SNAP!



Independence
BANK

Switch Kit

for Business Accounts

ibyourbank.com





Switch Kit

Step 1: Open Your Business Independence Bank Account

Opening your business account is easy. Gather the information below before you come into the branch to open your account:

Legal Business Name (should match IRS records):

DBA (if applicable): _____

Type of Business (LLC, INC, etc.): _____

Date Business Was Established: _____

Employer Identification Number: _____

Business Physical Address: _____

Business Mailing Address: _____

Business Telephone Number: _____

Business E-Mail Address: _____

Description of Business or Services: _____

NOTE: You will be asked to provide business documentation such as: articles, by-laws, minutes, operating agreements, business licenses, etc.

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record all information that identifies each person and business who opens or is added to an account. What this means for you: When you open an account or are being added as a signer to an account, we will ask for your business name, address, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.



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Step 2: Provide Information on Account Signers

Now we need to know who will be the signers on your account. Gather the information below for all the signers on your account before you come into the branch:

Signer #1 Legal Name (should match how IRS reads):

Social Security Number: _____ Date of Birth: _____

Physical Address: _____

Mailing Address: _____

Email: _____ Home Phone: _____ Cell Phone: _____

Occupation: _____ Employer: _____

Form of Identification: ☐ Drivers License ☐ Passport ☐ Tribal ID ☐ Other _____

ID Number: _____ Issue Date: _____ Exp. Date: _____

Issued By (e.g., State, Country, Tribe, etc.): _____

Signer #2 Legal Name (should match how IRS reads):

Social Security Number: _____ Date of Birth: _____

Physical Address: _____

Mailing Address: _____

Email: _____ Home Phone: _____ Cell Phone: _____

Occupation: _____ Employer: _____

Form of Identification: ☐ Drivers License ☐ Passport ☐ Tribal ID ☐ Other _____

ID Number: _____ Issue Date: _____ Exp. Date: _____

Issued By (e.g., State, Country, Tribe, etc.): _____

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